

**TITLE V - LEISURE TIME OPPORTUNITIES****CHAPTER 1  
PARK REGULATIONS**

**510-1 PURPOSE.** The purpose of this chapter is to facilitate the enjoyment of park facilities by the general public by establishing rules and regulations governing the use of park facilities.

(Code of Iowa, 1999, Sec. 392.1)

**510-2 PARKING.** All vehicles shall be parked in designated parking areas, and no vehicle shall be left unattended on any park drive, road, or street, except in the case of an emergency.

**510-3 USE OF DRIVES REQUIRED.** No person shall operate any motorized vehicle, including motorcycles and snowmobiles, or to ride, or lead any horse in any city park or recreation facility except on such roadways, trails, or areas as are designated for such usage by the Parks and Recreation Board.

**510-4 FIRES.** No fires shall be built, except in a place provided therefor, and such fire shall be extinguished before leaving the area unless it is to be immediately used by some other party.

**510-5 LITTERING.** No person shall place, deposit, or throw any waste, refuse, litter, or foreign substance in any area or receptacle except those provided for that purpose.

**510-6 CAMPING AREAS.** No person shall camp in any portion of a park except in portions prescribed or designated by the Parks and Recreation Board.

**510-7 FEES.** The Parks and Recreation Board may establish, by resolution, such fees for camping and other special privileges as it deems appropriate and reasonable.

**510-8 SWIMMING POOL.** No person shall enter or remain in a public swimming pool except when such pool is open and under the supervision of duly authorized city personnel.

**\*510-9 USE REGULATION.** Library Square Park in the City of Estherville, Iowa, shall be closed between the hours of 10:30 p.m. and 6:00 a.m. unless prior permission for use of the park is granted by the City Council of the City of Estherville, Iowa.

**TITLE V - LEISURE TIME OPPORTUNITIES****CHAPTER 2  
PARKS AND RECREATION BOARD**

**520-1 PURPOSE.** The purpose of this chapter is to facilitate the enjoyment of parks and recreation programs and facilities by the general public by establishing a Parks and Recreation Board to assist in the planning, operation, and management of such facilities.

(Code of Iowa, 1999, Sec. 392.1)

**520-2 BOARD APPOINTED.** The Parks and Recreation Board shall consist of seven (7) residents of the City of Estherville. The mayor shall appoint each member of the board, subject to the approval of the council, for overlapping terms of three (3) years. Present members who are not residents of the city may serve out their existing terms and may be reappointed at the discretion of the mayor with the approval of the City Council. Board members shall serve without pay.

**520-3 OFFICERS.** An organizational meeting of the board shall be held in July of each year at which time there shall be elected a chairman, vice-chairman, and a secretary. Such officers shall serve for one-year terms and be eligible for reelection.

**520-4 MEETINGS.** The board should meet at least once each calendar month, however, additional meetings may be called at the request of the chairman or at the request of a majority of the board members.

**520-5 POWERS AND DUTIES.** The Parks and Recreation Board shall:

1. Policy. Set policy for the administration and operation of the city's parks and recreation facilities including the swimming pool (pool policy and fees to be reviewed and approved by the City Council).

2. Fees. Study and set fees or charges for parks and recreation facilities and programs.
3. Rules and Regulations. Adopt rules and regulations for parks and recreation facilities and programs.
4. Budget Estimate. File with the clerk each year, in writing, the board's itemized estimate of the cost of operation of the Parks and Recreation Department for each fiscal year commencing the following July 1<sup>st</sup>.
5. Director. Prepare job specifications for a parks and recreation director, interview candidates for said position, and submit its recommendation to the council. The council shall hire or discharge the director.

**520-6 DEPARTMENTAL ADMINISTRATION.** Administration of the Parks and Recreation Department shall be in accordance with the following:

1. Supervision. The parks and recreation director shall be the departmental supervisor of this department and shall have the responsibility for daily administration of the department within the policy and budget set by the board and have the responsibility for all personnel matters such as hiring, discharge, and disciplinary action for other employees within the department.
2. Coordination. The department's administrative supervisor shall be a member of the administrative staff of the city and act as an advisor and coordinator in the following areas:
  - A. Personnel matters
  - B. Daily departmental administration
  - C. Scheduling of equipment and manpower of the city other than those assigned to this department
  - D. Disciplinary actions for the director
  - E. Purchasing of items over one hundred dollars (\$100)